APPLICATION FOR FACULTY POSITION  
on INDIANA COMMISSION for HIGHER EDUCATION

HISTORY

Created in 1971 by an act of the General Assembly and signed into law by then Governor Edgar Whitcomb, the Commission is in its fourth decade of service to the State of Indiana.

PURPOSES

The general purposes assigned by law to the Commission are:

1. to plan and to coordinate Indiana’s state-supported system of post-high school education, taking into account the plans and interests of independent colleges and universities;

2. to define the educational missions of public colleges and universities;

3. to review both operating budget and capital budget appropriation requests from public institutions;

4. to approve or disapprove for public institutions the establishment of any new branches, campuses, extension centers, colleges or schools;

5. to approve or disapprove for public institutions the offering of any additional associate, baccalaureate or graduate degree, or certificate program of two semesters or more in duration;

6. to review all programs of public institutions and make recommendations to the governing board of the institution, the Governor, and the General Assembly concerning the funding and the disposition of these programs; and,

7. to review the budget request of the State Student Assistance Commission.

POSITION DEFINITION

The faculty member must be a full-time faculty member at a public institution and reside in the State of Indiana. The faculty member will be responsible to convene with and serve as a full voting member of this coordinating board, which meets approximately 20-25 days out of each year. Commission meetings are scheduled on the Thursday and Friday coinciding with the second Friday of the month, and normally involve an overnight stay at the meeting site. Hotel expenses are paid by the Commission for Higher Education. Mileage reimbursement to and from meeting sites is provided at $.40 per mile, along with a $50 per day stipend. The faculty appointment begins on July 1, 2011 and terminates June 30, 2013.

Candidates are to submit applications by midnight Wednesday, April 20, 2011.
Applications and Agreement to Serve may be submitted via regular mail, express mail, or email to: rosemaryp@che.in.gov. General information about the Commission is accessible at www.che.in.gov.
APPLICATION/NOMINATION FORM
for FACULTY POSITION on the
INDIANA COMMISSION for HIGHER EDUCATION

NAME______________________________________________________________

CURRENT POSITION________________________________________________________

______________________________________________________________

UNIVERSITY ADDRESS_____________________________________________________

______________________________________________________________PHONE____________

HOME ADDRESS_________________________________________________________________

______________________________________________________________PHONE____________

CELL PHONE (optional):__________________________________________________________

EMAIL ADDRESS_________________________________________________________________

EDUCATION_________________________________________________________________________

__________________________________________________________________________

In five pages or less, please provide the Faculty Nominating Committee the following information. Include activities that demonstrate expertise or interest in educational policy issues.

A. Service Activities
   1. On Campus
   2. Off Campus
B. Professional Activities
C. Teaching Experience
D. Honors and Awards
   E. Evidence of Communications Skills
   F. Statement of Interest in the Position
   G. Arrangements for Accommodation of Additional Workload
AGREEMENT TO SERVE

You have expressed interest in becoming the next faculty member of the Commission for Higher Education. The 2011 Faculty Nominating Committee of the Commission for Higher Education will be happy to accept your application. It is important that you understand the conditions of the appointment, should you be selected by the Governor to serve.

Work with the Commission will involve 20 to 25 working days per year of the faculty appointment. Commission meetings are usually scheduled on the Thursday and Friday coinciding with the second Friday of the month, and normally involve an overnight stay at the meeting site. Hotel expenses are paid by the Commission for Higher Education. Mileage reimbursement to and from meeting sites is provided at $.40 per mile, along with a $50 per day stipend. The faculty appointment begins on July 1, 2011 and terminates June 30, 2013.

Besides the faculty representative, the Commission consists of one student representative, one representative from each of the nine congressional districts in the State of Indiana, and three at-large members. The Commission elects its own officers and sets its own agenda. Notification of meetings with the agenda is distributed one week prior to the meetings.

If you are willing to serve in this capacity, sign this agreement form and return it (via regular mail or scan and emailed) with the application to:

Ms. Rosemary Price  
Administrative Assistant & Event Manager  
Indiana Commission for Higher Education  
101 West Ohio Street, Suite 550  
Indianapolis, IN 46204-1984  
Tele: (317) 464-4400 ext. 130  
Fax: None available

rosemaryp@che.in.gov

Name_________________________________________  
(Please print)

Signature_________________________________________

Date___________________________________________