MEETING OF THE FACULTY OF THE COLLEGE OF EDUCATION

AGENDA

January 22, 2010
9:00 – 11:00 a.m., LWSN 1142

1. Welcome – Maryann Santos de Barona

2. Approval of the September 11, 2009 Faculty Meeting Minutes – Maryann Santos de Barona

3. Introduction of New Staff

4. Dean’s Office Report to the Faculty

5. Reports of Standing Committees
   A. Awards Committee Update - David Sears, Committee Member

6. Adjournment
MEETING OF THE FACULTY OF THE COLLEGE OF EDUCATION  
MINUTES  
September 11, 2009  
9:00 – 11:00 a.m., LWSN 1142  
Dean Maryann Santos de Barona, Presiding

Present: Emily Bouck, Lynn Bryan, Brenda Capobianco, Ayse Çiftçi, Beverly Cox, Luciana de Oliveira, Teresa Doughty, David Eichinger, Levon Esters, Wanda Fox, Jeff Gilger, Jim Greenan, Shannon Henderson, John Hill, Marilyn Hirth, Carol Hopkins, Nathalia Jaramillo, Chrystal Johnson, Tara Star Johnson, Kevin Kelly, Rachael Kenney, Minchi Kim, Anne Knupfer, James Lehman, Lyle Lloyd, Yukiko Maeda, Eric Mann, Jill May, William McInerney, Nathan Mentzer, Sidney Moon, Mary Nakhleh, Lynn Nelson, Tim Newby, Jill Newton, Jean Peterson, JoAnn Phillion, Carole Pistole, Anatoli Rapoport, Meredith Richmond, Anita Roychoudhury, A.G. Rud, Ala Samarapungavan, Maribeth Schmitt, David Sears, Dan Shepardson, Steve Shidemantle, Melanie Shoffner, John Staver, Pat Staver, Sarah Templin, Andrew Tyminski, Phil VanFossen, Bill Watson, Oliver Wendt, Yan Ping Xin, Aman Yadav

Guests: Tonya Agnew, Deb Aldridge, Linda Austin, Scott Bogan, John Campbell, Kathy Dietz, Jane Ann Dimitt, Daphne Driskill, Robert Evans, Lynette Flagge, Chris Foster, Jim Gilligan, Christine Hofmeyer, Elizabeth Hopper, Greg Howell, Sheila Klinker, Mike Kremer, Judy Nixon, T.J. Oakes, Dorothy Reed, Carla Reeves, Janet Robinson, Gabriela Weaver

Prearranged Absences: Janet Alsup, Deborah Bennett, Lisa Bohlin, Susan Britsch, Nadine Dolby, Peg Ertmer, Jim Freeland, Marcia Gentry, Susan Gunderson, Bill Hanson, Christian Knoeller, Gerald Krockover, Erik Malewski, Susan Maller, Rebecca Mann, Youli Mantzicopoulos, Carrie Wachter Morris, Helen Patrick, Jerry Peters, Jennifer Richardson, Eric Riggs, Scott Schaffer, Heather Servaty-Seib, Johannes Strobel, Allen Talbert, Sydney Zentall

1. **Welcome.** Dr. Santos de Barona welcomed everyone to what was her first college assembly, in the new location of the Lawson Computer Science Building, room 1142.

2. **Approval of the Minutes of the April 24, 2009 Faculty Meeting.** Dr. Santos de Barona asked for any edits or corrections to the April 24, 2009 Faculty Meeting minutes. There were no edits or corrections. The motion for approval was made by Professor Doughty and seconded by Professor Rud. The motion carried and the minutes were approved as written.

3. **Introduction of New Faculty and Staff.**
   
   **Dean’s Area** – Robert Evans  
   Yun Ge, Administrative Database Programmer, Education IT  
   Doc Vinh, E-Portfolio Coordinator, Education IT

   **Department of Curriculum and Instruction** – Maribeth Schmitt and Jim Lehman  
   Elizabeth Hopper, Director of Targeted Professional Development, CLEAR  
   Daphne Driskell, Clinical Instructor  
   Levon Esters, Assistant Professor, Youth Development & Agricultural Education  
   Nathan Mentzer, Assistant Professor, Engineering/Technology Education  
   Meredith Richmond, Continuing Lecturer
Dean Santos de Barona discussed a recent Leadership Team retreat where she asked each person what they would like to accomplish if they were dean for 30 days. Common themes emerged which will be addressed over the coming year.
As part of the effort to discuss emerging themes, the Dean felt it was important that we look at the configuration of the Leadership Team and give more stakeholders a way to have a voice; therefore, membership has been broadened. The Leadership Team has met every two weeks. The expanded or full group will meet every four weeks and the new academic sub group will meet every four weeks, two weeks after the larger group. The full group meetings will be used for discussion so that we can meet directly with the people we need to interact with instead of waiting to set up a separate meeting. At times there are issues that are mainly academic and those topics will be discussed by the sub group. Others will be invited to Leadership Team meetings as the agenda warrants. We hope this new configuration will be more efficient.

Other topics discussed by the Dean included:

- Spent the summer getting a sense of where we need to go. Talked to people, read material, poured over data; looked at external reviews, course enrollment numbers, and the budget.
- We have created more in depth organizational charts which will be placed on our website.
- We have worked toward more transparency in how the College functions; Dr. Gilger has been working hard to uncover written or unwritten procedures which we will make available.
- Many positives; success in grant getting; a lot of energy around development of master’s programs online or hybrid format. In the current climate we have the need to be efficient and plan purposefully.
- We will be looking at faculty instructional loads and setting some new guidelines.
- Education in Indiana - Current licensing requirements and proposed licensing requirements. We have attended formal and informal meetings; have met as a College; solicited input; have summarized the concerns in a tactful manner to the chair of the advisory committee and have given suggestions. We have seen some improvements but not as much as we would like to see. Public comment on the latest proposal will be soon. We will examine the revisions very carefully and continue to look at its impact.
- There will be a Media Training on October 5th from 8:00-12:00. This will be held in the Burton Morgan Center, rooms 206 and 129. This workshop will give you invaluable hands-on training and the Dean encouraged everyone to consider attending.
- Our new strategic plan is now on the website. The process for development of the plan included three tiger teams which each produced white papers; the chairs of those teams worked in the spring to take those ideas and figure out how to put them into a strategic plan. The draft that emerged was discussed over the summer at our Leadership Team retreat; a section on metrics and resourcing the plan was added: a revised draft was again shared for feedback, and the plan was finalized as Dean Santos de Barona was arriving on campus.
- We now want to breathe life into the plan; drill it down to where you work. We are asking academic areas and nonacademic areas to come up with action steps that fit into the plan and can be used in your work. We want this to be meaningful to each one of you. Start those conversations in your next meetings; keep the goals in mind as you move along.
Sidney Moon, Associate Dean for Learning and Engagement:

**Implement STEM Goes Rural**
(Strategic Plan Goals 1,2,3,4)
- Integrate problem-based learning and rural education concepts into all STEM Goes Rural required courses
- Design the mentoring component of the program
- Create a network of rural secondary schools and place fellows in those schools
- Recruit an outstanding second cohort of students

**Strengthen Graduate Programs**
(Strategic Plan Goals 1,2,3)
- Support the development of new MS/Certification programs (with the Innovative Education Task Force)
- Enhance the web presence of COE doctoral programs (with Kim Davis)
- Develop college guidelines for annual evaluations of doctoral students that emphasize growth in research skills and scholarly productivity (with GSLT)

**Strengthen Undergraduate and Teacher Education Programs**
(Strategic Plan Goals 2,3,4,5)
- Create a research-oriented undergraduate degree in education (with Jeff Gilger)
- Determine our response to changes in accreditation requirements at the national (NCATE) and state (IDOE) levels
- Support faculty in preparing for SPA reviews

**Build Partnerships That Reflect a Commitment to Excellence in Teaching and Learning**
(Strategic Plan Goals 1,2,3,4)
- Co-chair the Purdue APLU Science and Mathematics Teacher Initiative (SMTI) Task Force (with Chris Sahley)
- Submit an interdisciplinary Teacher Quality Partnership Grant
- Reformulate Professional Development School relationships (with Dorothy Reed)

Jeff Gilger, Associate Dean for Discovery and Faculty Development:

**COE Faculty Meeting, September 2009**
Associate Dean for Discovery and Faculty Development (ADDFD)
College of Education
Purdue University

**Updates and Announcements**
- Graduate student symposium March 31, 2009
- Pandemic procedures see http://www.purdue.edu/emergency_preparedness/
- Scientific Literacy Project http://www.purduescientificliteracyproject.org
- Faculty/Teaching Mentoring Program see Letitia Caseborn FMN@purdue.edu

College URL http://www.education.purdue.edu/ODFD
Jim Lehman, Head, Department of Curriculum and Instruction:

Dr. Lehman announced that this fall’s lecture sponsored by the Department of Curriculum and Instruction would be given by Dr. Allan Collins, Professor Emeritus of Education and Social Policy, Northwestern University. Dr. Collins’ lecture is titled “Rethinking Education in the Age of Technology.” It will be held on Wednesday, October 7th at 4:00 p.m. in Lawson room 1142.
5. Reports of Standing Committees

A. Curriculum Committee – Dan Shepardson, Chair

Action Item – Approval of New Course
EDPS 62500, Human Growth and Development

After some discussion of this course, which is required for accreditation, it was suggested we obtain a letter of support from the Psychology Department and CFS. The vote was taken and this new course was approved.

6. New Business

A. On-line Course and Instructor Evaluations, David Nelson, Center for Instructional Excellence

David Nelson said that the entire campus is transitioning to online course evaluations.

- The new evaluations will protect student anonymity
- There is no statistical difference from paper and pencil in the new process
- Departments should give CIE their questions by the deadline of October 2\textsuperscript{nd}
- On November 23\textsuperscript{rd} you will get an e-mail saying that the evaluations are coming; let students know
- On November 30\textsuperscript{th} student gets an email with the evaluation link to complete the survey
- Students will get an email every three days until they complete all of their evaluations
- Faculty will get an email letting them know the numbers of students who have responded
- The evaluation period runs two weeks, the two weeks prior to finals week
- The day after submitting grades you will receive an email with the direct link to your responses
- The system will eventually let us do the questions online
- The deadline of October 2\textsuperscript{nd} is firm

B. Approval of Candidates for December 2009 Graduation

Dr. Lehman recommended 68 students (54 Elementary Education, 5 Social Studies Education, and 9 Special Education) for approval for December graduation. The vote was taken and the candidate list was approved.

C. Reports of Offices and COE Related Entities – see items in packet

- Please see your packet for other information items from offices and related entities.
- Dr. Santos de Barona reminded everyone that the Bell Tower will toll this afternoon in honor of the victims of 9/11 tragedy and asked that we think of those individuals.

7. Adjournment
ATTACHMENTS FOR JANUARY 22, 2010 FACULTY MEETING

OFFICE OF GRADUATE STUDIES – KATHY DIETZ

www.education.purdue.edu/gradoffice

Spring 2010 Enrollment
As of January 11, 2010, unofficial numbers in Banner show 389 graduate students are registered through the College of Education for the Spring 2010 Semester—170 in Curriculum and Instruction, 200 in Educational Studies, and 19 in non-degree Teacher License. We will continue to have some admits during the first week of class.

Graduate Activity Reporting Tool
Currently, the College of Education has an online data collection system for graduate students. Doctoral students have been asked to enter their awards, grants, presentations, and publications. This reporting tool assists with documenting student productivity for learning outcomes and COE reports. Please encourage your doctoral students to enter data by the end of January for the 2009 calendar year. A reminder to the students was sent out recently.

Doctoral Vitae
Doctoral students also have been notified to send a vita to the Office of Graduate Studies (education-gradoffice@purdue.edu) by January 31, 2010. Please remind your doctoral students. Recently, Bob Evans moved the vitae information to the ITaP SharePoint. To review vitae, go to https://sp.itap.purdue.edu/eduacad/ogs/vitae/default.aspx. Click the appropriate department and area of concentration. Our secretaries will be adding new vitae to the site in January and February. The vitae:
--provide information to the program faculty for annual reviews of student progress
--assist the COE and Purdue University in compiling graduate student productivity metrics (e.g., presentations and publications)
--provide a quick reference for faculty to review if writing a recommendation or submitting a student’s name for a scholarship, fellowship, or award
--prepare the student to apply for future professional positions

Online Admission Application Review
A pilot of reviewing admission applications through SharePoint will begin this semester with a few of our program areas. Information will be provided at future Graduate Committee meetings.

Historically Black Institution (HBI) Visitation Program
The College hosted one student for the HBI visit in November. Special THANKS to faculty, staff, and students who assisted with the visit—Dr. Santos de Barona, Dr. Moon, Dr. Lehman, Dr. Phillion, Dr. Dolby, Lynnette Flagge, Jennifer Stroud, Genevieve Aglazor, Asta Balkute, Kevin Brooks, Eloisa Rodriguez, and Sara Solorzano.

December 2009 Graduates
The College of Education graduated 23 candidates in December, 2009, which included 6 master's and 5 Ph.D.’s in Curriculum and Instruction and 4 masters' and 8 Ph.D.’s in Educational Studies.

Assistance
Please contact us (education-gradoffice@purdue.edu; -42345) for assistance. Also, faculty and students can view our website at www.education.purdue.edu/gradoffice for forms and information under “Faculty & Staff” and “Current Students.”
Office of Information Technology

- **ABOUT EdIT:** The Education Office of Information Technology (EdIT) can be found on the web at: [http://www.education.purdue.edu/edit](http://www.education.purdue.edu/edit). To submit a request for technology support, please send email to EdIT@purdue.edu.

- **NEW!** (1) We will be retiring the COE survey system on January 31, 2010. Please migrate all new survey activity to Qualtrics. (2) **Office 2007** is available and we encourage everyone to upgrade to Office 2007 as soon as possible. (3) **PAL3.0** wireless network is coming soon.

- **SECURITY:** Please be careful when opening attachments or clicking links in email. Never give your password to anyone for any reason via email!

- **WEB RELATED:** (1) **Ayeshah Sadaa** is our COE Webmaster. (2) Please update your faculty profile. (3) If you have questions about how to update existing content, please contact EdIT@purdue.edu. (4) If you need a web presence that is powerful and easy to update, request a SharePoint site. See: [https://spa.itap.purdue.edu/edst/rud](https://spa.itap.purdue.edu/edst/rud)

- **TRAINING:** EdIT provides “TechTalks” about once a month. These are informal presentations with plenty of time for Q&A. If you have an idea for a TechTalk you’d like us to give, please send us a note with your idea. [http://www.education.purdue.edu/edit/techtalks](http://www.education.purdue.edu/edit/techtalks)

- **RESEARCH:** Education IT has developed a document to help Principal Investigators plan for technology use and acquisition before proposal submission. Please see us before submitting technology rich proposals so we can help you locate available resources.

- **TASKSTREAM:** If you need assistance with TaskStream e-Portfolios, please contact Doc Vinh, EdIT@purdue.edu. We have over 4,500 users in TaskStream. Please verify your rubrics and assignments early in the semester.

- **VIDEOCONFERENCING:** The College of Education owns numerous videoconferencing devices and Mike Eldridge is available to help you learn how to use the equipment and schedule facilities. Our video conference equipment is Internet-based so NO usage fees apply. If you need to videoconference with a K-12 school, another university, or another country, please send email to EdIT@purdue.edu.

- **LABS:** Please see Mike Eldridge for all College of Education scheduling and software installation in one of our 9 labs. The COE does not implement cost recovery for printing in labs. Therefore undergraduates are limited to printing 10 pages per day in all COE labs combined (including the TRC).

- **SERVING:** Please encourage your secretary to store departmental documents on their department file server so they can be backed up and secured.

Technology Resources Center (TRC)

- **ABOUT THE TRC:** The TRC is a very popular resource and hang-out for TEP students! Stop by and take a look. If you have questions about how to make use of the TRC, please stop by the center in BRNG 3287 and chat with Brenda and Karen. You can find the TRC on the web at: [http://www.trc.purdue.edu](http://www.trc.purdue.edu)

- **TEXTBOOK ADOPTION:** As an official Indiana Textbook Adoption Site, the TRC is a great resource for the COE, Purdue, and local teachers. The TRC has a web-based library database system and holdings search engine available on the TRC home page.

- **COMPUTERS:** There are 22 workstations in the TRC that are very popular with the students.

- **STUFF TO CHECK OUT:** PC and Apple notebooks; LCD projectors; micro-size video camcorders with built-in digital memory instead of tape; Nikon digital still cameras; miniDV video camcorders; Flip camcorders, etc.

- **PRINTING:** The COE does not implement cost recovery for printing in labs. Therefore undergraduates are limited to printing 10 pages per day in all COE labs combined (including the TRC).

- **DVD RECORDING STATION:** The TRC owns a DVD recording station. This system easily allows you to transfer (non-copyrighted) analog video from your camcorder or VHS deck to DVD in real time with no video editing needed. Please contact the TRC for details.

- **VIDEO RECORDING OPTIONS @ PURDUE:** See: [http://www.education.purdue.edu/edit/videorecording](http://www.education.purdue.edu/edit/videorecording)

Have a great semester! ☺

Office of Information Technology and Technology Resources Center
Teacher Education Governance and Meetings

- **Teacher Education Council (TEC).** The TEC is the governing body for Teacher Education at Purdue. The remaining TEC meetings for this academic year are scheduled in BRNG 1284 for:
  - Tuesday, March 2, 2:00 pm - 4:00 pm
  - Tuesday, April 27, 9:30 am - 11:30 am

- **Program Convener Council (PCC).** The PCC provides teacher education faculty support as well as the opportunity to network and share information. PCC meetings are held in BRNG 1284 and scheduled for:
  - Wednesday, February 17, 1:30 pm - 3:00 pm
  - Thursday, March 25, 9:00 am - 10:30 am
  - Wednesday, April 21, 2:00 pm - 3:30 pm

- **TEC Special Cases Committee.** The Special Cases Committee convenes to hear cases pertaining to candidates not meeting standards and requirements of the Teacher Education Program. The last meeting for this academic year is scheduled for May 6, 2010.

Issues and Notes

- **Teacher Education Standards, Program Review and Accreditation.** The next accreditation visit is scheduled for spring 2012. Program reports for review by the National Council for Accreditation of Teacher Education (NCATE) Specialized Professional Associations (SPAs) will be due on March 15, 2011.

  NCATE standards may be found at [http://www.ncate.org/public/standards.asp](http://www.ncate.org/public/standards.asp)

  Indiana educator standards may be found at [http://www.doe.in.gov/dps/standards/](http://www.doe.in.gov/dps/standards/)

  Purdue teacher education reporting resources may be found at [https://sp.itap.purdue.edu/eduacad/ter/default.aspx](https://sp.itap.purdue.edu/eduacad/ter/default.aspx)

- **Performance Assessment and TaskStream.** Reminder, all Gate C (at least one methods course) and Gate D (student teaching) teaching performances assessments for initial teacher education programs must use the corresponding Teaching Performances Rubrics (or approved adaptations). These assessments must be recorded in TaskStream. Information about TaskStream is located at [http://www.education.purdue.edu/edit/taskstream/](http://www.education.purdue.edu/edit/taskstream/)

  For additional assistance regarding assessment issues, contact Richard Frisbie at rfrisbie@purdue.edu and/or T.J. Oakes at oakest@purdue.edu

- **Teacher Education Reports.** Reports and Executive Summaries were shared at the December 2009 TEC meeting and may be found linked to the agenda at [http://www.education.purdue.edu/oppl/2009-2010/TEC%2012-3-09%20Agenda1.doc](http://www.education.purdue.edu/oppl/2009-2010/TEC%2012-3-09%20Agenda1.doc)

  Title II reports are available at [http://www.education.purdue.edu/oppl/2002/title2/](http://www.education.purdue.edu/oppl/2002/title2/)

  Program specific survey results were disseminated to program conveners last fall. Responses for additional questions also were provided to those programs which asked questions. Those programs are: Agriculture, Elementary Education, and English Education. If a program wishes to include, revise, or delete program specific questions for the next round of surveys, contact T.J. Oakes at oakest@purdue.edu.

- **Teacher Education Program Orientations** are conducted during Block I classes each semester. Faculty and staff are invited to attend or visit [http://www.teach.purdue.edu/](http://www.teach.purdue.edu/) for additional details.

Questions? Contact Us

If you have any questions or wish further information about the Teacher Education Program, Gates, Testing, Transition to Teaching, Standards, Licensing, Accreditation, or other teacher education issues, feel free to contact OPPL staff at licensure@purdue.edu or 765-494-5486
As a part of the work to redesign the College of Education's program area's websites, faculty members were asked to fill out the following two forms:

Brief Faculty Research Area's Form:
http://purdue.qualtrics.com/SE?SID=SV_0ApzazXHGL6KXUo&SID=Prod

Featured Faculty Project Form:
http://purdue.qualtrics.com/SE?SID=SV_0JLfU4GCBVSKmGg&SID=Prod

If you have filled out the forms we thank you. If you have not yet had a chance to complete them please do so at your earliest convenience.