MEETING OF THE FACULTY OF THE COLLEGE OF EDUCATION

AGENDA
January 27, 2017
9:00 – 11:00 a.m., LWSN 1142
Dean Maryann Santos, Presiding

1. Welcome

2. Approval of the Minutes of the September 30, 2016 Meeting

3. Introduction of New Faculty and Staff

4. Dean’s Report to the Faculty

5. Reports of Standing Committees
   A. Faculty Affairs Committee, J. Lysaker, Co-Chair
   B. Curriculum Committee *
      EDCI/EDPS45100 Global Studies Seminar-Undergrad
      EDCI53900 Introduction to K-12 Stem Integration
      EDCI55700 Assessment of Culturally and Linguistically Diverse Students
      EDCI55800 Integrated STEM Education Methods – Secondary
      EDCI62100 Technology for Qualitative Research
      EDPS6XXXX Career Assessment Practicum

6. Updates

7. New Business
   A. Day of Giving – Chrissie Ankerberg

8. Adjournment

*Action Item
MEETING OF THE FACULTY OF THE COLLEGE OF EDUCATION

Summary
September 30, 2016
9:00 – 11:00 a.m., LWSN 1142
Dean Maryann Santos, Presiding

Present: Blake Allan, Janet Alsup, Theodore Bartholomew, Jasmine Begeske, Laura Bofferding, Hannah Bowers, Lynn Bryan, Jake Burdick, Ming Chiu, Ayşe Çiftçi, Nancy Davis, Eric Deemer, Nadine Dolby, David Eichinger, Marisa Exter, Jim Freeland, Amy Gaesser, Marcia Gentry, Jim Greenan, Kharon Grimmet, Brittany Gundel, Marilyn Hirth, Carla Johnson, Chrysal Johnson, Signe Kastberg, Melanie Kuhn, James Lehman, Victoria Lowell, Judy Lysaker, Jill Newton, Rick Olenchak, Nielsen Pereira, JoAnn Phillion, Mandy Rispoli, Alberto Rodriguez, Rachael Roegman, Toni Kempler Rogat, Minjung Ryu, David Sears, Kristen Seward, Dan Shepardson, Anne Traynor, Phil VanFossen, Bill Watson, Carol Werhan, Christy Wessel Powell, Denise Whitford, Wayne Wright, Yan Ping Xin, Stephanie Zywicki


Prearranged Absences:
Susan Britsch, Brenda Capobianco, Tara Johnson, Christian Knoeller, Muhsin Meneske, Trish Morita-Mullaney, Tim Newby, Kathy Obenheim, Ala Samarapungavan, Heather Servaty-Seib, Allen Talbert, Sunnie Watson
1. Welcome
   a. Dean Santos welcomed everyone to the meeting and the new academic year.

2. Approval of the Minutes of the April 22, 2016 Meeting
   a. Dean Santos asked for a motion to approve the minutes of the College of Education Faculty Meeting held on April 22, 2016. Alberto Rodriguez made a motion to approve; seconded by David Sears, with no discussion the motion carried and the minutes were approved as written.

3. Introduction of New Faculty and Staff
Introductions
Meet Our New Colleagues

Curriculum and Instruction

Christy Wessel Powell
Visiting Faculty
EDC

Profile:
Degree Held/Universities Attended:
• Ph.D. in Literacy, Culture, and Language Education, Indiana University 2020
• B.A. in English Education, Purdue University 2014
Recent Professional Experience:
• Student Teaching Supervisor, Ball State University, 2019
Hobbies/Interests:
• Reading
• Cooking

Lora Wilson
EDT Curriculum Coordinator
EDC

Profile:
Degree Held/Universities Attended:
• BS History
• MLS Library and Information Science
Recent Professional Experience:
• Academic Advisor in Electrical and Computer Engineering
• Tutor for Purdue Athletics
Hobbies/Interests:
• Reading
• Documentaries
• Walking dogs at the animal shelter

Introductions
Meet Our New Colleagues

Educational Studies

Theodore Bartholomew
Faculty
EDS

Profile:
Degree Held/Universities Attended:
• Ph.D. in Counseling Psychology, University of Nebraska-Lincoln 2012
Recent Professional Experience:
• This is his first academic position
Hobbies/Interests:
• Home brewing
• Biking
• Cooking
• Reading

Introductions
Meet Our New Colleagues

Nancy Davis
Visiting Faculty
EDS

Profile:
Degree Held/Universities Attended:
• Ph.D.
Recent Professional Experience:
• 5 years as an English Teacher
• 7 years in university assessment and accreditation work
• 2 years as School Counseling Program Director, Valparaiso University
Hobbies/Interests:
• Traveling
• Enjoying 3 grandchildren
• Creativity in counseling

Introductions
Meet Our New Colleagues

Brenda Downing
Lecturer
EDS

Profile:
Degree Held/Universities Attended:
• MS Psychology, Texas A&M Kingsville 1987
Recent Professional Experience:
• Student Success and Military Family Institute, Purdue University
• California Community College System, Lemoore, CA
• Eastern Virginia Medical School, Norfolk, VA
Hobbies/Interests:
• Skiing
• Traveling
Introductions

Meet Our New Colleagues

Brittany Gundel

Clinical Instructor

Profile:
- Degree Held/University Attended:
- Ph.D. in Counseling Psychology
- Recent Professional Experience:
- This is her first academic position
- Hobbies/Interests:
  - Skiing
  - Learning guitar
  - Reading
  - Board games
  - Traveling

Angela Holtsclaw

Clinical Instructor

Profile:
- Degree Held/University Attended:
- MS in Special Education, Severe & Profound Disabilities, Physical Disabilities - Ball State
- BA - Elementary Education, Minor in Learning Disabilities - Indiana University
- Recent Professional Experience:
- 17 years as a special education teacher
- 4 years in district level positions as an instructional coach and admin/coord
- Hobbies/Interests:
  - Traveling
  - Enjoying time with family and friends
  - Watching a lot of softball and volleyball games as she has a 14 year old twin daughter who plays for school and travel teams.

Kristen Seward

Clinical Assistant
Faculty/Associate Director of GERI

Profile:
- Degree Held/University Attended:
- Doctoral Candidate in Gifted and Creative Talent
- MS in Educational Studies/School Counseling
- BA in English Education
- Recent Professional Experience:
- 17.5 years experience in middle and high schools as a teacher, athletic counselor, and guidance director
- Hobbies/Interests:
  - Singing
  - Baking
  - Gardening
  - Cheering on her children as they compete in various sports

Dean's Area
Introductions

Meet Our New Colleagues

Alex Borst
Manager of Donor and Alumni Relations

Profile:
- Degree Held/University Attended:
  - BA, Purdue College of Education in Social Studies
- Recent Professional Experience:
  - Graduate Assistant, Purdue Athletics John Purdue Club
  - Assistant Director, John Purdue Club/Premier Seating
- Hobbies/Interests:
  - Golf
  - Cooking
  - Reading

Rachel Slater
Development Associate, Administration and Special Events

Profile:
- Degree Held/University Attended:
  - BS, Business Administration, Marketing and Human Resources from Saint Joseph’s College
- Recent Professional Experience:
  - Marketing Intern with Jasper Foundation Inc and Newton County Community Foundation for 2 years
- Hobbies/Interests:
  - Interior decorating
  - Cooking
  - Playing soccer
  - Watching football
  - Online shopping

Introductions

Meet Our New Colleagues

Ashley Luzadder
Receptionist/Secretary

Profile:
- Degree Held/University Attended:
  - BS in Management/Public Affairs, IPUI
- Recent Professional Experience:
  - Analyst for International Undergraduate Admissions at Purdue
- Hobbies/Interests:
  - Loves country music and attending concerts with friends
  - Watching professional and college football and college basketball
  - Attending festivals and going antiquing

Emily Strudeman
Assistant to the Associate Deans

Profile:
- Degree Held/University Attended:
  - BS in Therapeutic Recreation, Illinois State
- Minor in Psychology
- Recent Professional Experience:
  - Secretary V in Liberal Arts Dean’s Office
- Hobbies and Interests:
  - Swing Dancing
  - Biking
  - Crocheting
  - Playing with her puppy, Reagan
4. Dean’s Report to the Faculty
The dean gave a summary of the good things happening in the college. Enrollments are up: undergrad numbers are up 6% and graduate numbers are up 24%. Grad level increase is largely due to our online master’s program. ELL has increased numbers substantially, Special Ed on-line program is moving along and the Learning Design and Technology program continues to attract students from everywhere. Overall the college education enrollment increased 16% over last year. Quite a few of the teacher education programs in our partner colleges are experiencing some growth also.
Our new recruiter, Stephanie Ross, has been doing a great job in getting started. Nicole Wilson is doing an excellent job in terms of working with diversity initiatives. A big thanks to a lot of folks who are making a difference.

High school SAT scores are used as a measure as to how students are going to do in college. Since our students don’t come to us with as high of scores as other colleges on campus the conclusion is that they won’t do as well in their college work. The dean’s research of the College Board’s research indicates that the SAT has a tendency to over predict college GPA in certain majors including the STEM fields while it under predicts in other fields including education. The greatest over prediction of college GPA is with female education majors.

We regularly track our students in core curriculum areas and like to benchmark our students relative to other students on campus in the common courses. Typically, education students do quite well. This year there has been quite a bit of interest in academic rigor and grade inflation. The university administration did a similar calculation though they did not use core courses. They also found that education students had the highest first year GPA followed by management then engineering. We ran the data again using the core courses and came up with similar findings; education, engineering, then HHS. However, without the context of the predictive validity of the SAT it is easy for some to reach a false conclusion, such as a high GPA with first year students in education is the result of simplistic curriculum or grade inflation. In reality, our students perform extremely well when they are in the same core courses as their peers in other academic units on Purdue’s campus.

The dean wanted to make sure the faculty had this background information in light of the grade inflation issue. Our students come in with characteristics and skillsets that contribute to success but are not necessarily being measured by available instruments.

The dean has sent out several emails lately with the good news that several of our members have been very effective in their external funding efforts. Brenda Capobianco, Lynn Bryan, Ala Samarapungavan, Lauran Parker, Wei-ling Li, Minjung Ryu, and many others have things in the pipeline, are doing very important work that is making a difference in their discipline and in the schools and is helping to increase the reputation of our college where cutting edge work is occurring. Last week we received word that another has been very successful.

In partnership with a number of external and internal entities, Carla Johnson as PI, received the great news that the GEAR UP project has been funded at $24.5M. Other faculty involved are Kerry Hoffman and Signe Kastberg along with ICHE, IDOE, 10 school corporations across the state and the Education Service Centers. This is seen as one of those transformational opportunities to significantly impact Indiana’s students and teachers. Even more significant is that this very large project is going to take place over a seven year period with a possibility of renewal. This has the opportunity to have exceptional impact in the state.

Position searches were announced later than usual this year due to a new approval process put in place by the provost for all colleges. We were at first approved for only one hire. Through perseverance and arguments, we were increased to 5. Most colleges did not get all their requests approved, in fact some larger colleges had the same number of requests
approved that we had. The dean will continue to build a case with the provost highlighting all the good things happening here.

**A. DLRC – Jim Lehman, Willie Burgess, Loran Carleton Parker, Ann Bessenbacher**

Jim Lehman, Willie Burgess – Managing Director, Loran Parker – Lead Evaluation Specialist, and Ann Bessenbacher – data guru and StemEd Hub leader, presented what the folks in the DLRC have done in the past and things they hope to do with the COE faculty in the future. The faculty were asked to consider ways to take advantage of their expertise. They welcome ideas as how they can best synergize with the College of Education.

The group launched in 2003 and has been in Discovery Park for 13 years. The Learning Research Center was created to support Discovery Park and Purdue as a whole. They began to write grants and were fortunate to get a number of proposals funded. Much of their work has been undergraduate education transformation, undergrad research and understanding what it can do. Throughout this process, they developed a national reputation. They have collaborators all across campus and are anxious to do more work with the College of Education. If you are looking for assistance, let them know as they are connected with many people.

They do some original research on their own but support a lot of different projects and partner with a lot of stakeholders. Examples of some of their research include: collaborating in the interdisciplinary research center which allowed them to develop expertise on undergrad research; Discovery Park undergrad research internships, cancer prevention interdisciplinary program, trans-disciplinary obesity prevention program, sophomore transition; all are experiential, research oriented programs for students that are interested in crossing disciplinary lines.

They have been working on undergraduate education transformation for the last five years including learning spaces, IMPACT, First in the World (SEAM), HHMI, and Integrating Spatial Educational Experiences (ISEE). They just started working with the Gardner Institute on Michigan gateways to completion which is a focus on community colleges in Michigan.

Because of the expertise they have developed, they also keep busy working as external evaluators.
Milestones
The DLRC works on over 40 proposals a year and through the years have helped bring in over $118M in external funding. They had 125 Purdue faculty partners and 27 external partnerships over the past year. A lot of funding comes from NIH, SF, USDA, NIST, DOE, HRSA, Kresge Foundation, HHMI, USAID, and the CDC.

Their work includes over 30 staff-authored papers in high impact peer reviewed journals, including one selected for special recognition by the editors of Science, and have edited an authoritative book on transforming undergraduate education.

New Projects since 7/1/16
$2.4M Teaching engineering concepts to harness future innovators and technologists (SF) – PPI
$1.2M Reducing obesity in Indiana through community involvement to increase prevention (CDC) – HHS

Standards are everywhere: an information literacy approach to Standards Education (NIST) – Libraries
Michigan Gateways to completion (Kresge Foundation) – Gardner Institute
Gates Foundation Planning Grant – Gardner Institute

STEM Ed Hub
Online community of practice is an online website with 2.0 technology with built-in projects and functionality. The resources can be shared, and include blogs, Wikis, discussions, collections, and the ability to create courses online. They have 2000 registered users, 100 participant groups, and 1400 published resources. There is an annual fee to Hub Zero to keep it running and each group pays a portion of the fee. One of the many benefits to this hub is that core functionality developed by other hubs are available for use.

Putting a project on the STEM Ed Hub website allows you to control membership, create private groups and use as a vehicle for the NSF requirement for data management.

The group creates great opportunities for synergies; they already hire some of our students, and have connections across campus if you are looking for interdisciplinary projects. Once they join the college they cannot serve as external evaluators for college projects but could assist with internal evaluation services.

The official date for joining the college is January 1.
**Phil VanFossen**
Interim Associate Dean for Learning

**Accreditation (CAEP/SPAs)**
- Continuous Improvement Steering Committee
  (J. Barce, J. Dimitt, S. Kastberg, A. Talbert, D. Reed, R. Frisbie, R. Olenchak)
  - Meets regularly; Drafting CAEP ‘Self-Study Report’
- Program areas with SPA reports due Feb. 2017:
  - Briefed on how to complete reports, given data support
  - Richard Frisbie and TJ Oakes meeting with program areas

**Accreditation Timeline – NCATE to CAEP**

**Program Convener Council (PCC)**
- Retreat (Sept. 9)
  - Accreditation update (program areas reported progress)
  - June boards shared “lessons from CAEP training”
    - CAEP and concerns about instrumentation
    - Need to continue with common form instruments
  - Discussed our current system of assessing candidate dispositions
    - Need to explore a more comprehensive approach using our professional agreement
    - Discuss code of ethics and its application
  - Teacher Education Reform group (A. Sheffer, M. Roppo, E. Olenchak, R. Kennedy)
    - Next several lines this semester
    - Shared updated proposal
      - Refining the course/plan with secondary programs (develop more integrated pedagogy)
    - Asked secondary program conveners to meet with the group for input on viability at all ment steps

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**Purdue University**
College of Education
B. Interim Associate Dean for Learning Updates – Phil VanFossen
- We are in our accreditation season. Continuous Improvement Steering Committee (CISC) meets regularly preparing our self-study for CAEP.
- For program areas that have SPA reports due, February 2017 is the date.
- CAEP onsite accreditation visit will be in 2019. We are busy getting ourselves ready.
- PCC Retreat was held on 9/9. Jenn Barce is attending CAEP training and shared her insight.
- CAEP is very concerned about instrumentation.
- Teacher Education Reform group met several times during the semester. They would like to begin working with the secondary programs.

Academic Services is working on three goals brainstormed during their August 12 retreat: maintain high level of student support, increase transparency and input on decision-making, and enhancing communication.

Special Cases Committee – revamped the operational guidelines so on-line students can attend via other means.
C. Engagement Updates – Carla Johnson
Indiana GEAR UP will be working with 15 schools which includes 7,000 students. The focus is to get kids to be academically successful and to complete a 4 year degree at an institution of their choice.

STEM Ed Conference will be held on January 12, expecting 1000 attendees. Buzz Aldrin will be our special guest speaker.
D. Dean’s Fellow Report – Mandy Rispoli

Reported on her work while a Dean’s Fellow, Spring 2016 – Keeping the Momentum. She was challenged to develop a project to advance our college in line with our strategic goals. A great interest of hers is mid-career faculty professional development and support. Tenure-line faculty represent the largest number of faculty in higher education and mid-career faculty serve as the link between incoming junior faculty and more senior leaders. Job satisfaction is a large concern of faculty and our recent COACHE report highlighted that mid-career faculty tend to have the lowest rating of job satisfaction especially true of women of mid-career faculty and mid-career faculty of color.

Increased responsibilities also create issues: service expectations, increased teaching loads, increased student advising, leadership roles, administrative responsibilities, and they are encouraged to increase their national visibility. Mentorship does not prepare them for these expectations. There is a need to support associate professors to develop the skills needed, ensure faculty remain satisfied and productive, and to prepare faculty for promotion to full professor.

She engaged in a three-part process to address these issues; a systematic literature review, reviewed the Big 10 peer institutions to see who has high designed mid-career faculty mentorship programs, and then developed a conceptual framework to support the mid-career faculty using the information gleaned from the first two steps.
Using this information she created conceptual framework as to what this support might look like. Starting with administrative support, targeted professional development, mentorship programs, and recognition, all should advance mid-career faculty and to improve satisfaction and retention.

Next steps in her plan include looking at issues associate professors are facing, discover the interest for leading/participating in mid-career faculty development initiatives, and forming a task force to help develop and lead these new programs.

### Reports of Standing Committees

A. Faculty Affairs Committee, J. Lysaker, Chair

Currently there are two ongoing faculty forums coming up. The first will be on October 20, How to Engage in Difficult Conversations, and the second on November 14 for underrepresented faculty. A December faculty fun night will be coming up also. Reminder that the committee’s minutes and committee members list is posted on the SharePoint sight.

B. International Committee, Jill Newton, Denise Whitford, Co-Chairs

The committee is working on issues with international students and the international programming. The two student representatives would like to see more interaction across the College, including more social contact with other international students and grad students.

The students are also concerned that the writing assistance funding is possibly going away. They would like more assistance with writing and the committee will be working on that.

The committee is working on the study abroad to organize the programs to try to eliminate any overlaps. They would like to make sure they are complementing each other, that the
courses are working together, and that the locations they are going to are sustainable and long-term.

6. Updates
A. University Senate Update – Victoria Walker, Alberto Rodriguez

Several items were discussed at the first meeting of the year.

President Daniels stated that this is the most diverse freshman class in Purdue history. He is also interested in increasing diversity within our international students and is planning to limit students from China to allow for this. The university will be raising the TOEFL requirements.

Academic rigor of our students is under scrutiny. They are entering college with a higher GPA and higher SAT scores. The average of years 2000-2003 and 2011-2014 were compared; students are entering with higher scores of .12 overall.

Student Affairs committee is working on an English Language support resolution. The prerequisite course for English 106 can be used an elective; this course is for students that do not have English as their first language. Purdue is working on a resolution but it will not be ready until next year. The SAC is also working to support better English writing skills. Currently these courses are funded by the provost’s and president’s office.

Faculty recruitment and retention – each college will have an active Diversity and Equity Committee or its equivalent. This committee should review the University’s Affirmative Action Plan and become aware of its placement goals and the promotion and tenure trends and review the grad student recruitment and retention trends. Each college should be committed to advancing equity and diversity in all areas of their college.

Jon Harbor, Associate Vice Provost and Director of Digital Education, presented information regarding academic integrity and the new testing center which is meant to help reduce incidents of cheating. The new high tech testing center is meant for high stakes testing.
During this year several items will be discussed. Certificates in minors – the question as to what is a certificate and what is a minor; academic rigor and academic integrity – how to reduce cheating.

Faculty are looking for the underlying agenda in reducing students from China, they are looking to find out the reasoning behind limits. We do want to diversify but not by limiting students from China.

Faculty was encouraged to send questions to Heather Servaty-Seib, Ming Chiu, Victoria Lowell, or Alberto Rodriguez.

7. New Business
   B. Approval of Candidates – Phil VanFossen
      A motion was made by Yan Ping Xin, second by Wayne Wright recommending approval of the list of candidates for the December 2016 commencement; with no discussion, motion passed unanimously.

   DEAA Nominations – Chrissie Ankerberg
   Distinguished alumni is a bi-annual award, it is the highest recognition our alumni could receive. If anyone has a nominee suggestion, please complete a form and return it to Chrissie.

8. Adjournment
   Motion was made by Ming Chiu with a second by Bill Watson to adjourn the meeting. There was no discussion. Motion carried unanimously.
December 2016 Graduates
The College of Education awarded 64 graduate degrees to candidates in December, 2016, which included:

Curriculum and Instruction--
5 on-campus master’s
27 online master’s
5 Ph.D.’s
4 Certificates

Educational Studies--
4 on-campus master’s
15 online master’s
2 Ph.D.’s
2 Certificates

**Fellowship Recognition**
At the end of September, Dr. Lehman, Dr. Alsup, and Dr. Olenchack with the Office of Graduate Studies staff recognized the College of Education first-year fellowship awardees for 2016-2017 and those in their second year of fellowship funding during this annual event.

**Multicultural/Historically Black Institution Visitation Program**
The College hosted one student in November who is interested in school counseling. Special THANKS to faculty, staff, and students who assisted with the visit—Dr. Lehman, Dr. Reed, Dr. Bowers, Nicole Wilson, Amanda Goodwin Bowman, Heather Brinkman, and students Shalyse Iseminger, Marquetta Strait, and Horane Holgate.

**Graduate Activity Reporting Tool (GART)**
The College of Education has an online data collection system for graduate students. Doctoral students have been asked to enter their awards, grants, presentations, and publications for the 2016 calendar year. This reporting tool assists with documenting student productivity for learning outcomes and COE reports. Please encourage your doctoral students to enter data by the end of January and continue to enter data throughout the year.

As a faculty member, you can view the information of your doctoral students, who have created an account in GART, by using the faculty portal found at https://discover.education.purdue.edu/gart_admin/. Faculty can also send feedback to their students within the system. If you have trouble accessing this site, please inform our office.

**Doctoral Vitae**
Doctoral students also have been notified to send a vita to the Office of Graduate Studies (education-gradoffice@purdue.edu) by January 31, 2017. Please remind your doctoral students. To review vitae, go to https://acad.education.purdue.edu/eduacad/ogs/vitae/default.aspx. Click the appropriate department and area of concentration. We will continue to add new vitae for 2016 to the site in January and February. The vitae:
--provide information to the program faculty for annual reviews of student progress
--provide a quick reference for faculty to review if writing a recommendation or submitting a student’s name for a scholarship, fellowship, or award
--prepare the student to apply for future professional positions

**COE OPEN House**
We will hold a College of Education Open House for summer and fall 2017 admits (and those in the process of being admitted) on March 27th. Prospective students attending will have a general session first and then meet with program areas in the morning. In the afternoon individuals will be able to attend AGSERS (Annual Graduate Student Education Research Symposium). More information will follow in February. Our office will be sending an invitation to the admitted students soon.

**Staff Assistance**
Please contact us (education-gradoffice@purdue.edu; -42345; BRNG 3229) for assistance.

Heather Brinkman, Secretary
Education Office of Information Technology

- ABOUT EdIT: Dedicated to supporting the College of Education, Education IT can be found on the web at: http://www.education.purdue.edu/edit to submit a request for technology support, please send email to EdIT@purdue.edu.

- 10 Things Everyone Needs To Know: General information about Purdue IT resources can be found here: http://social.education.purdue.edu/edit/it/10things

- NOTABLE:
  - BRNG 1284 has a new projector, screen, computer, sound system and pivoting cameras!
  - BRNG 3276 has new WebEx and Skype camera system!
  - 5 GB of email/calendaring space for faculty/staff is here
  - Please use a Password Manager such as KeePass (which is free)! Contact EdIT to get KeePass installed.
  - We are now installing Windows 10 on Edu workstations. When you are ready for the upgrade, please contact EdIT.
  - Office 2016 for Windows and Mac is now available: contact EdIT.
  - Camtasia & SnagIT are available at no cost to faculty and staff.
  - Two-factor authentication: we can help you get started!
  - Agenda Builder is a free committee management tool (now with voting feature) that faculty and staff can use to simplify committee administration. Contact Bob Evans for more info: https://discover.education.purdue.edu/agendas.
  - We can help you configure your iPhone, iPad tablet, Android tablet, Laptop for PAL 3.0 Wi-Fi and Purdue email. AT&T Wi-Fi is free for all campus visitors.
  - Software for personal use: Office 365 is now free!...download up to 5 copies for home computers. To purchase other software, see the ITaP shopping web site.

- SECURITY: Please be cautious when opening attachments, clicking links in email, or clicking links in web searches. Watch for fake Purdue-themed web sites. If in doubt, delete. Never give your password to anyone for any reason via email!

- WEB: All public-facing web design and development has been transitioned to the Edu Communication Office. Please send all requests regarding public-facing top-tier web sites to: EdWeb@purdue.edu

- SharePoint continues to be supported by EdIT. A link to the SharePoint Master Index can be found here: https://collaborate.education.purdue.edu/

- TRAINING: EdIT occasionally provides "TechTalks". These are informal presentations with plenty of time for Q&A. If you need one-on-one training, we would be happy to meet with you (e.g. SharePoint).

- RESEARCH: (1) NVivo, SAS and SPSS are covered by campus site license. (2) QUALTRICS is Purdue’s free online survey system. If you need help with a survey, contact us and we will be happy to meet with you or your graduate students for an overview. (3) FILELOCKER https://filelocker.purdue.edu allows faculty and staff to securely share files / data both inside and outside the University. (4) Research data repositories; Purdue Data Depot offers 100 GB to all research workgroups (free) - https://www.rcac.purdue.edu/storage/depot. (5) Education IT has developed a document to help Principal Investigators plan for technology use and acquisition before proposal submission. Before submitting technology rich proposals, let us help you locate/confirm available IT resources. (6) The Education Funding Opportunities Database is available at: http://www.education.purdue.edu/funding.

- TASKSTREAM: Betsy Kersey is our TaskStream Coordinator. PLEASE verify your TaskStream assignments, rubrics and evaluation methods early in the semester. Review your edTPA programs in TaskStream. If you need assistance with TaskStream, please visit Betsy in BRNG 6139 or send email to EdIT@purdue.edu.
• **VIDEOCONFERENCING:** The College of Education has a LifeSize 8-way HD multipoint videoconferencing system. Mike Eldridge is available to assist you with video-conferencing facilities. **WebEx** is free for all faculty/staff; it has been working well for videoconferencing. Our video conferencing resources are Internet-based so no usage fees apply (H.323, WebEx, Skype, etc.). iPads also support H.323 video conferencing, Skype, WebEx and Apple’s proprietary FaceTime protocol. If you need to videoconference with a K-12 school, another university, or another country, please send email to Edit@purdue.edu.

• **LABS:** BRNG 3288 has 21 computers for general Teacher Education use. BRNG 3295 has 13 computers. Please see Mike Eldridge for lab scheduling and software installation. The COE does not implement cost recovery for printing in labs, however undergraduates are limited to printing 10 pages per day in all COE labs combined (including the TRC).

• Dept Documents: Please encourage your secretarial support staff to store departmental documents on the department file server (the U: drive) so they can be shared, backed up, secured and preserved as historical documents for the department. Documents not stored on the Edu file server may be lost during employee transitions!!

**Technology Resources Center (TRC)**

• ABOUT THE TRC: New! New furniture has arrived in the TRC to create a wonderful collaboration area for students! The TRC has been newly painted and carpeted! The TRC is a very popular resource and hang-out for Teacher Education students! The TRC has a web-based library database system and holdings search engine. If you have questions about how to make use of the TRC, please stop by the center in BRNG 3287 and chat with Brenda and Louanne. You can find the TRC web site here: [http://www.trc.purdue.edu](http://www.trc.purdue.edu)

• COMPUTERS: There are 22 workstations available to patrons in the TRC.

• THINGS TO CHECK OUT: iPads; laptops; LCD projectors; Flip camcorders; digital still cameras; digital voice recorders, etc.

• PRINTING: We do not implement cost recovery for printing in labs. Therefore, undergraduates are limited to printing 10 pages per day in all Edu labs combined (including the TRC).

• DVD RECORDING STATION: The TRC owns a DVD recording station. This system allows you to transfer non-copyrighted VHS video to DVD in real time with no video editing needed. Please contact the TRC for details.

*Have a great spring semester!* 😊

--Office of Education Information Technology and The Technology Resources Center